

Request for Proposals (RFP)

March 17, 2022

Lead Risk Assessment Services

Background: Otsego Rural Housing Assistance, Inc. (ORHA) is a 501c(3) not for profit organization providing grant funded home repair and home rehabilitation services to low-income Otsego County homeowners. ORHA typically administers \$400,000 to \$500,000 annually in such grants. As a result of current CDBG and NYS HOME grant and anticipated grant awards, we have continuous need for EPA and NYS certified lead risk assessment firms.

Scope of work:

- Site visit to prospective ORHA client owner-occupied homes
- Collection of samples from site for testing and analysis, using EPA approved lead risk practices
- Preparation of risk assessment report in hard copy and electronic (PDF or equivalent) forms. Report should document clearly the methodology used, the samples collected, the results determined, the standards for interpretation of the results, and the options for remediation. The presentation of the results should constitute be the basis of a scope of work for remediation or abatement.

Requirements: EPA Lead Certification for Lead Risk Assessor

How to respond to this RFP: Please respond in writing (by email, mail, or fax) using the contact information below.

- Indicate that you are interested in receiving site-specific requests for proposals for lead risk assessment services.
- Attach a copy of your current NYS license for lead testing and lead-safe practices.
- Attach a copy of your W-9 containing your Taxpayer ID.
- Attach copies of your current liability and Workers Compensation certificates.
- Indicate your standard rate for single-family home risk assessment services or, alternatively, your pricing schedule.



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- Provide additional information/comments as you see fit.

Reply to:

Barbara@otsegoruralhousing.org; ORHA, PO Box 189, Milford NY 13807;
phone/fax: (607)296-7244