

## Request for Proposals (RFP)

March 17, 2022

### Environmental Assessment Services – Residential Construction and Rehabilitation Projects

Background: Otsego Rural Housing Assistance, Inc. (ORHA) is a 501c(3) not for profit organization providing grant funded home repair and home rehabilitation services to low-income Otsego County homeowners. ORHA typically administers \$400,000 to \$500,000 annually in such grants.

As a result of federal and New York State grant requirements, we have continuous need for environmental assessment services that will help determine the feasibility and eligibility of proposed sites for grant funded projects. At this time, we are seeking to identify environmental assessment professionals and firms that are qualified to provide such services. Typically, these assessments would include inspection and evaluation for the following elements:

- Distressed vegetation
- Vent or fill pipes
- Storage tanks, fuel tanks, or questionable containers
- Pits, ponds, or lagoons
- Stained soil or pavement
- Foul or noxious odors
- Dumped material or soil mounds of dirt, rubble, fill.
- Other signs of possible site contamination

Requirements: Qualified environmental professionals per ASTM 1527.

How to respond to this RFP: Please respond in writing (by email, mail, or fax) using the contact information below. If interested, please:

- Indicate that you are interested in receiving site-specific requests for proposals for environmental assessment services.
- Attach a copy of your W-9 containing your Taxpayer ID.



PO BOX 189 | MILFORD, NY 13807 | 607-286-7244

[www.otsegoruralhousing.org](http://www.otsegoruralhousing.org)

- Attach copies of your current professional liability insurance certificates.
- Include per unit price proposal or schedule of pricing (to include transportation/mileage)
- Provide additional information/comments as you see fit.

Reply to:

Barbara@otsegoruralhousing.org; ORHA, PO Box 189, Milford NY 13807;  
phone/fax: (607)286-7244.