



PO BOX 189 | MILFORD, NY 13807 | 607-286-7244

www.otsegoruralhousing.org

Request for Proposals (RFP)

March 17, 2022

Professional Engineering Services – Residential Construction and Rehabilitation Projects

Background: Otsego Rural Housing Assistance, Inc. (ORHA) is a 501c(3) not for profit organization providing grant funded home repair and home rehabilitation services to low-income Otsego County homeowners. ORHA typically administers \$400,000 to \$500,000 annually in such grants.

As a result of current grant and anticipated grant awards, we have continuous need for civil engineering services to provide site analyses, septic system design, site plans, and foundation assessments. At this time, we are seeking to identify engineers and engineering firms interested in receiving site-specific requests for proposals for such work.

Requirements: New York State Licensure for Professional Engineering

How to respond to this RFP: Please respond in writing (by email, mail, or fax) using the contact information below. If interested, please:

- Indicate that you are interested in receiving site-specific requests for proposals for engineering services.
- Attach a copy of your W-9 containing your Taxpayer ID.
- Attach copies of your professional liability insurance documentation.
- Describe briefly your methods of calculating/estimating site specific project costs (e.g., fixed price proposals, price for septic design; price for site plan, etc.).
- Provide additional information/comments as you see fit.

Reply to:

Barbara@otsegoruralhousing.org; ORHA, PO Box 189, Milford NY 13807;
phone/fax: (607)286-7244.