



PO BOX 189 | MILFORD, NY 13807 | 607-286-7244

www.otsegoruralhousing.org

Request for Proposal (RFP)

March 17, 2022

Residential Home Appraisal Services

Background: Otsego Rural Housing Assistance, Inc. (ORHA) is a 501c(3) not for profit organization providing grant funded home repair and home rehabilitation services to low-income Otsego County homeowners. ORHA typically administers \$400,000 to \$500,000 annually in such grants.

As a result of current and anticipated grant awards, we have continuous need for New York State certified real estate appraisers to assist us in identifying eligible home rehabilitation sites.

All qualified appraisers, including current providers of these services, are welcome to respond. Certified minority (MBE) and woman-owned enterprises (WBE) and service disabled veteran owned enterprises (SDVOB) are especially encouraged to respond.

Scope of work: For each potential home rehabilitation project, ORHA requires a quantitative analysis appraisal report containing a post-rehabilitation appraisal of value based on a detailed scope of work provided to the appraiser by ORHA in advance. The post-rehab appraisal value allows us to determine, along with other factors, the eligibility of the site for home rehabilitation funding assistance. The appraisal report should utilize standard industry report templates (e.g., Fannie Mae/Freddy Mac 2055).

All prospective sites would be single family homes located within Otsego County.

To respond to this RFP:

- Please submit a proposed per site price for these services:
\$ _____



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- Please provide (optional) any additional comments or information regarding your services and your cost proposal:

- Please submit a copy of your current NYS real estate appraiser's license.

Reply to:

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phone/fax: (607)296-7244